

No.: SPCE /ICC/2025/ 22741B

Date: 03-01-2025

**OFFICE ORDER:**

**Subject: Prevention, Prohibition and Redressal of Sexual harassment of Women employees and students in the Institute and Formation for Girls student squad.**

The Institute in pursuance to the regulations published by UGC "University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, has constituted the Internal Complaints Committee (ICC) at Sankalchand Patel College of Engineering for Prevention, Prohibition and Redressal of Sexual Harassment of Women employees and students in the Institute.

Superseding the previous office order, following committee has been constituted to look after the matter pertaining harassment of women/girls at our institute. It is essential for prevention of sexual harassment to ensure safe working environment for women employee and girl students.

No	Name and Designation with Dept.	Role	Contact	Email
1	Dr. P. J. Patel (Principal, SPCE)	Chairman	9825207341	principalspce@spu.ac.in
2	Ms. Chhaya P. Patel (Asst. Professor-MBA)	Member (Faculty)	9974904811	cppatelmba_spce@spu.ac.in
3	Ms. Palak R. Suthar (Asst. Professor-MCA)	Member (Faculty)	7990218965	prsmca_spce@spu.ac.in
4	Mrs. Namaswini Padhy (Asst. Professor-AI&DS)	Member (Faculty)	8758227124	nnpai_spce@spu.ac.in
5	Ms. Helly Y. Agraval	Member (Student- CE)	9737625016	agravalhelly@gmail.com
6	Ms. Feni M. Patel	Member (Student- IT)	9979998008	patelfeni2306@gmail.com
7	Ms. Khushi G. Patel	Member (Student- CE)	8160292008	kp2240798@gmail.com
8	Ms. Khushi M. Patel	Member (Student- AI&DS)	6351780835	kp5796840@gmail.com
9	Ms. Yashvi M. Darji	Member (Student-IMBA)	7698809435	yashvidarji67@gmail.com
10	Ms. Priyanka T. Vaishnav	Member (Student-IMCA)	7567736413	vaishnavpriyanka1196@gmail.com

The committee members are instructed to take visits of concerns places within the campus and hostel and to take appropriate action(s) and report to the chairman frequently (at least twice a semester). All concerns of institute (including lady faculty & girl students of SPCE) should see the one or more members of above committee, in case of necessity.

  
**Dr. P. J. Patel**  
 Principal, SPCE  
 Sankalchand Patel College of Engineering, Visnagar

- Copy to:**
- All concern committee members for information & necessary action.
  - Director (Technical Courses), Sankalchand Patel University, Visnagar.
  - Registrar, Sankalchand Patel University, Visnagar.
  - All HOD's/Section In charge for information and circulate among students.
  - Warden - Girl's Hostels.
  - Student's Notice Board
  - Coordinator, Institute Website