

## Application

Name : \_\_\_\_\_

Branch: \_\_\_\_\_

Enrolment No/ PRN: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Email-Id: \_\_\_\_\_

Date: \_\_\_\_\_

To,  
The Principal,  
Sankalchand Patel College of Engineering,  
Visnagar.

**Subject:** Issuance of new roll number in B.E./B.Tech. /M. Tech. /M.B.A. /M.C.A. Semester \_\_\_\_\_  
Branch \_\_\_\_\_ Academic year \_\_\_\_\_

Respected Sir,

I was detained in B.E. / B. Tech. /M. Tech. /M.B.A. /M.C.A. Semester \_\_\_\_\_ Branch \_\_\_\_\_  
due to \_\_\_\_ backlog. Now I have cleared \_\_\_\_backlogs from pending consequently I am eligible for  
appearing in B.E. / B. Tech. /M. Tech. /M.B.A. /M.C.A. Semester \_\_\_\_\_ Branch \_\_\_\_\_  
as regular student. So issue me a new roll number.

Thanks For your anticipation.

Yours truly,

**Encl. :**

- Student grade history
- Previous semester mark sheets
- Fee receipt
- Gap Certificate (If applicable)

Attendance  
Coordinator

HOD

SPU/GTU  
Coordinator

Principal